

# JCAP JUVENILE REPRESENTATION I AND II – SPRING, 2023

Fridays, 9:30AM – 12:30pm

## **Judge Dena Fisher, Adjunct Professor/ Program Administrator**

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## **Grecie Cepeda Hendrickson, Adjunct Professor/Records Sealing**

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## **Consulting Professor Katya Dow**

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## **Supervising Attorneys:**

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## **TEXT/SUPPLEMENTAL MATERIALS**

Materials will be made available in class and/or via e-mail. Students will be provided a Juvenile Records Sealing handbook containing written training materials. Students will also be invited to a DropBox file for their juvenile records sealing cases entitled “Juvenile Record Sealing,” in which digital materials and templates can be found.

## **CLASS/ATTENDANCE**

There will be 5 mandatory classes scheduled on the following dates, all of them 9:30am – 12:30pm, unless otherwise notified:

- Friday, January 27, 2023 Introduction by Judge Fisher live
- Friday, February 10, 2023 Records Sealing by Grecia Cepeda Hendrickson virtual
- Friday, March 31, 2023 Records Sealing arguments heard by Judge Fisher live
- Friday, April 14, 2023 Trauma by Professor Dow, students to be notified
- Friday, April 28, 2023 Ethics by Steven Halpert live

All classes, unless indicated otherwise prior to class, will be held in Judge Fisher’s courtroom at

the Juvenile Justice Center, 7<sup>th</sup> Floor, 1200 Congress, Houston, Texas, 77002. The Juvenile Records Sealing training classes will be held virtually via Zoom. Pursuant to UHLC policy, you must attend all of the scheduled mandatory classes. Outside of the mandatory class sessions, **most of the work will be case-specific and done in court**. In the highly unlikely event a make-up class is necessary, it will be scheduled in accordance with UHLC policy.

### **CLASS REQUIREMENTS/GRADING**

This class is graded Satisfactory/Unsatisfactory, or graded option, if that has been selected by student. In order to pass the class, students must complete all work arising on their cases by **Friday, May 12, 2023**. To receive a passing grade, you must meet each of the following requirements for each case assigned:

- **Emailing to Judge Fisher a case memo for every Friday, synthesizing that week’s work on cases, and outlining any issues or concerns arising with the dual youth(s) you’ve been assigned to.**
- Meeting with all clients as instructed by Judge Fisher, **but must meet at least every other week with assigned dual-status client.**
- Attend court and perform fieldwork as instructed by Judge Fisher and the dual-status attorneys with whom you are working.
- Complete all requirements on the juvenile record sealing cases you are assigned.
- Enter all time on time sheets as instructed. These will be turned in at the end of the semester for grade. **100 hours of case work plus class attendance must be performed and entered on time sheets for passing grade.**

### **LEARNING OUTCOMES**

After participating in this clinic, students will have assisted real clients in representing them in juvenile delinquency cases, as well as foster care cases. Students will be trained in the following: investigating cases, negotiating plea deals, writing court reports, arguing motions, understanding terms and acronyms in the two juvenile systems, drafting memos to supervising attorneys, confidentiality of juvenile client information, DFPS v Juvenile Delinquency systems, meeting with juvenile clients, communicating with different agencies, staffing cases, setting boundaries with clients, communication with children, understanding attorney roles in different proceedings, handling difficulties with client family situations, ethical dilemmas in juvenile representation, collateral consequences of DFPS/Juvenile Delinquency involvement, sealing juvenile records, and advocating for children aging out of the system.

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### **CAPS NOTICE**

Counseling and Psychological Services (CAPS) can help students who are having difficulties managing stress, adjusting to the demands of a professional program, or feeling sad and hopeless. You can reach CAPS ([www.uh.edu/caps](http://www.uh.edu/caps)) by calling 713-743-5454 during and after business hours for routine appointments or if you or someone you know is in crisis. No appointment is necessary for the “Let’s Talk” program, a drop-in consultation service at convenient locations and hours around campus. [http://www.uh.edu/caps/outreach/lets\\_talk.html](http://www.uh.edu/caps/outreach/lets_talk.html).

The Texas Lawyers’ Assistance Program (“TLAP”) also supports law students who are dealing

with stress, anxiety, depression, substance abuse, and other mental health problems. You can reach TLAP at any time at 1-800-343-8527. TLAP's website includes a page with links to sources about mental health that are of interest to law students: <https://www.tlaphelps.org/law-students>.

## **ANTI-DISCRIMINATION AND SEXUAL MISCONDUCT POLICIES**

Per the UHS Sexual Misconduct Policy, your instructor is a "responsible employee" for reporting purposes under Title IX regulations and state law and must report incidents of sexual misconduct (sexual harassment, non-consensual sexual contact, sexual assault, sexual exploitation, sexual intimidation, intimate partner violence, or stalking) about which they become aware to the Title IX office. Please know there are places on campus where you can make a report in confidence. You can find more information about resources on the Title IX website at <https://uh.edu/equal-opportunity/title-ix-sexual-misconduct/resources/>.

## **DIVERSITY, INCLUSION AND WELLNESS**

This is an inclusive learning space.

At UHLC, we are committed to ensuring inclusive online and classroom learning spaces, where you'll be treated with respect and dignity, and where everyone is provided the equitable opportunity to participate, to contribute, and to succeed.

In this course, all students are welcome regardless of socio-economic status, age, race, ethnicity, disability, religion, national origin, veteran's status, sex, sexual orientation, gender identity, gender expression, political affiliation, marital status and other diverse identities that we each bring to class. Our class is richer for this diversity.

Inclusive learning spaces facilitate the innovation and creative thought that enhance student success. This success arises from the participation, support, and understanding of you and your colleagues. I encourage you to speak up and to share your views, but also understand that you are doing so in a learning environment in which we're all expected to engage respectfully and with regard to the dignity of all others.

If you feel like your class performance is impacted in any way by your experiences inside or outside of class, please reach out to me. I want to be a resource for you. If you feel more comfortable speaking with someone besides me, Student Services is an excellent resource: 713-743-2182.

Finally, I encourage you to bring any issues negatively impacting UHLC's openness to diversity and inclusion to the Law Center's Diversity and Inclusion committee. The D&I committee's charge includes "[building] on the Law Center's strengths as a diverse and inclusive environment." You can contact the committee directly at [UHLCD&I@uh.edu](mailto:UHLCD&I@uh.edu).

Your suggestions are encouraged and appreciated. Please let me know ways to improve the effectiveness of this course for you personally, or for other students or student groups.

## **ACCESSIBILITY AND ACCOMODATIONS**

UHLC is committed to ensuring that all students enjoy equal access and full participation.

If you anticipate or experience barriers based on a disability (including any chronic or temporary medical or mental health condition), please feel free to reach out to me so that we may discuss options. If you require any support services, you may contact Ms. Samantha Ary, Academic Records Coordinator. Ms. Ary is located in room 44A TU-II in the Office of Student Services suite, and she can be reached at [sary@central.uh.edu](mailto:sary@central.uh.edu) or 713-743-7466. Requests for

accommodation that involve graded assignments **must be directed to Ms. Ary** and should be made as soon as possible to allow adequate time to document and to process the request.

If you observe religious or cultural holidays that will coincide with synchronous class sessions or conferences, please let me know as soon as possible, so that we may make arrangements.

## **REASONABLE ACADEMIC ADJUSTMENTS/AUXILIARY AIDS**

The University of Houston complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, pertaining to the provision of reasonable academic adjustments/auxiliary aids for disabled students. In accordance with Section 504 and ADA guidelines, UH strives to provide reasonable academic adjustments/auxiliary aids to students who request and require them. If you believe that you have a disability requiring an academic adjustments/auxiliary aid, please contact [the Justin Dart Jr. Student Accessibility Center](#) (formerly the Justin Dart, Jr. Center for Students with DisABILITIES).

## **CHOSEN NAMES AND PREFERRED PRONOUNS**

I want to address each of you in a manner that corresponds to your identity. Although mistakes happen, chosen names and preferred pronouns—including non-binary ones such as they|them|their—and honorifics, such as Rev., Mr. Ms. Mx. Dr., will be respected in my classroom. Please feel free to reach out to me at any time if you want to make me aware of your chosen name or preferred pronoun or if you have concerns about how I or your classmates address you.

## **HONOR CODE**

The UHLC Honor Code applies to all aspects of my class. *You are responsible for knowing all Honor Code provisions and for complying with the Honor Code.* Please ask me if you have any questions regarding how the Honor Code's provisions apply to specific activities or situations related to my course. *It is an Honor Code violation to review the graded assignments distributed to, or written by, any of my students from prior years.*

Students may be asked to sign an honor code statement as part of their submission of any graded work including but not limited to projects, quizzes, and exams: "I understand and agree to abide by the provisions in the Law Center Honor Code. I understand that academic honesty is taken very seriously and, in the cases of violations, penalties may include suspension or expulsion from the University of Houston."

## **Other UH Resources:**

- [Diversity and Inclusion Statement](#)
- [Non-Discrimination Statement](#)
- [Center for Diversity and Inclusion](#)
- [Center for Students with DisABILITIES](#)
- [LGBTQ Resource Center](#)
- [Cougars in Recovery](#)

- [Counseling and Psychological Services](#) (see Section XIII)
- [Veterans Services](#)
- [Cougar Cupboard](#)
- [DACA: What You Need to Know](#)
- [Wellness](#)
- Coogs Care: <https://uh.edu/dsa/coogscare/>
- Student Health Center: <https://www.uh.edu/healthcenter/>

## COVID-19 INFORMATION

Students are encouraged to visit the University's [COVID-19](#) website for important information including diagnosis and symptom protocols, testing, vaccine information, and post-exposure guidance. Please check the website throughout the semester for updates.

## RECORDING OF CLASS

Students may not record all or part of class, livestream all or part of class, or make/distribute screen captures, without advanced written consent of the instructor. If you have or think you may have a disability such that you need to record class-related activities, please contact the [Justin Dart, Jr. Student Accessibility Center](#). If you have an accommodation to record class-related activities, those recordings may not be shared with any other student, whether in this course or not, or with any other person or on any other platform. Classes may be recorded by the instructor. Students may use instructor's recordings for their own studying and notetaking. Instructor's recordings are not authorized to be shared with *anyone* without the prior written approval of the instructor. Failure to comply with requirements regarding recordings will result in a disciplinary referral to the Dean of Students Office and may result in disciplinary action.

## SYLLABUS CHANGES

Please note that the instructor may need to make modifications to the course syllabus. Notice of such changes will be announced as quickly as possible through (*specify how students will be notified of changes*).

## RESOURCES FOR ONLINE LEARNING

The University of Houston is committed to student success, and provides information to optimize the online learning experience through our [Power-On](#) website. Please visit this website for a comprehensive set of resources, tools, and tips including: obtaining access to the internet, AccessUH, and Blackboard; requesting a laptop through the Laptop Loaner Program; using your smartphone as a webcam; and downloading Microsoft Office 365 at no cost. For questions or assistance contact [UHOnline@uh.edu](mailto:UHOnline@uh.edu)

## UH EMAIL

Please check and use your CougarNet email for communications related to this course. To access this email, [login](#) to your Microsoft 365 account with your CougarNet credentials.

## **WEBCAMS**

Access to a webcam is required for students participating remotely in this course. Webcams must be turned on (*state when webcams are required to be on and the academic basis for requiring them to be on*). (*Example: Webcams must be turned on during exams to ensure the academic integrity of exam administration.*)

## **SECURITY ESCORTS AND COUGAR RIDE**

UHPD continually works with the University community to make the campus a safe place to learn, work, and live. Our Security escort service is designed for the community members who have safety concerns and would like to have a Security Officer walk with them, for their safety, as they make their way across campus. Based on availability either a UHPD Security Officer or Police Officer will escort students, faculty, and staff to locations beginning and ending on campus. If you feel that you need a Security Officer to walk with you for your safety please call [713-743-3333](tel:713-743-3333). Arrangements may be made for special needs.

Parking and Transportation Services also offers a late-night, on-demand shuttle service called Cougar Ride that provides rides to and from all on-campus shuttle stops, as well as the MD Anderson Library, Cougar Village/Moody Towers and the UH Technology Bridge. Rides can be requested through the UH Go app. Days and hours of operation can be found at <https://uh.edu/af-university-services/parking/cougar-ride/>.