

# UNIVERSITY OF HOUSTON LAW CENTER 2010 APPLICATION FOR ADMISSION GRADUATE LEGAL STUDIES PROGRAM

Please read all information carefully before submitting this application. Use this checklist to ensure submission of all required materials. Files are not reviewed for admission until all required materials are received. Failure to answer all questions or submit all required documents will delay processing of your application. Applications received after the stated deadlines cannot be assured review. Fees are subject to change without notice. Upon admission, additional materials and fees may be required.

## APPLICATION DEADLINES

### APPLICANTS WITH DEGREES FROM U.S. LAW SCHOOLS

- ◆ MARCH 1 FOR FALL ADMISSION
- ◆ OCTOBER 1 FOR SPRING ADMISSION

### APPLICANTS WITH FOREIGN LAW DEGREES

- ◆ FEBRUARY 1 FOR FALL ADMISSION  
(ONLY ADMITTED FOR THE FALL SEMESTER)

### TRANSFER AND VISITING STUDENTS

- ◆ JULY 1 FOR FALL ADMISSION
- ◆ NOVEMBER 1 FOR SPRING ADMISSION

---

## APPLICATION MATERIALS: APPLICANTS WITH U.S. LAW DEGREES

- Application Form (available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))
- Official Law School Transcript
- Statement of Purpose
- Résumé
- Two Reference Letters (*Letters should be sealed with recommender's signature on the lip of the envelope and included with the application.*)
- \$70.00 Application Fee. (*Non-refundable check, money order, or cashier's check payable to University of Houston*)
- Two Typed or Printed Self-Addressed Labels

---

## APPLICATION MATERIALS: APPLICANTS WITH FOREIGN LAW DEGREES

- Application Form (available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))
- Official Law School Transcript/Translation
- Official Diploma/Translation
- Fees (*Please include separate non-refundable checks, money orders, or cashier's checks*):
  - \$70 Application Fee payable to UNIVERSITY OF HOUSTON
  - \$75 International Admissions Fee payable to UNIVERSITY OF HOUSTON (*Not required of applicants submitting academic materials through the LSAC LL.M. Credential Assembly Service.*)
- Statement of Purpose
- Résumé
- Two Reference Letters (*Letters should be sealed with recommender's signature on the lip of the envelope and included with application.*)
- Official TOEFL Report sent directly from ETS to Institution 6870, Department 03
- Letter of Financial Backing (available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))
- Statement of Understanding (available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))
- Two Typed or Printed Self-Addressed Labels

### STATEMENT OF LSAC LL.M. CREDENTIAL ASSEMBLY SERVICE CERTIFICATION

I certify that I registered with the LSAC LL.M. Credential Assembly Service, LSAC account number \_\_\_\_\_, on \_\_\_\_\_ (date). I requested that a report be sent to the UH Law Center that includes my academic information and, if required, TOEFL score. Attached to this application form are all other required materials and the UH Law Center \$70 application fee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

---

## APPLICATION MATERIALS: TRANSFER AND VISITING STUDENTS

Please contact the Office of Graduate Legal Studies at 713.743.2081 or [llm@uh.edu](mailto:llm@uh.edu) for transfer and visiting application requirements.



# UNIVERSITY OF HOUSTON LAW CENTER

## GRADUATE LEGAL STUDIES PROGRAM

SOCIAL SECURITY NUMBER

□ □ □ - □ □ - □ □ □ □

### APPLICATION

SEMESTER:  Fall 20\_\_

Spring 20\_\_

Foreign Scholars Program (*Fall Admission Only*)

CHECK ONE:  Full-Time

CHECK ONE:  Beginning Student

Energy, Environment, and Natural Resources Law

Part-Time

Visiting Student

Health Law

Transfer Student

Intellectual Property & Information Law

International Law

Tax Law

### FULL LEGAL NAME

\_\_\_\_\_  
Last (Family)

\_\_\_\_\_  
Jr., etc.

\_\_\_\_\_  
First (Given)

\_\_\_\_\_  
Middle

### NAME ON PREVIOUS ACADEMIC RECORDS *(if different from above)*

\_\_\_\_\_  
Last (Family)

\_\_\_\_\_  
Jr., etc.

\_\_\_\_\_  
First (Given)

\_\_\_\_\_  
Middle

### MAILING ADDRESS *(Please notify us of any change)*

\_\_\_\_\_  
Number and Street

\_\_\_\_\_  
Apartment Number

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Country/ZIP (Postal Code)

### PERMANENT ADDRESS

\_\_\_\_\_  
Number and Street

\_\_\_\_\_  
Apartment Number

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Country/ZIP (Postal Code)

Work Telephone ( ) \_\_\_\_\_ Home Telephone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-mail \_\_\_\_\_

### OPTIONAL:

Gender:  Male

Female

Birth date: Month   Day   Year

1. Have you previously applied to the LL.M. Program?  Yes  No If yes, year: \_\_\_\_\_

2. If you were previously accepted, please explain why you did not enroll: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Highest academic level you will have achieved upon entering the university: \_\_\_\_\_

Baccalaureate

Masters

Doctoral (includes J.D.)

Other

4. Where did you obtain your law degree? *(Please specify university, country, and dates.):* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. If you are a member of any bar association or are licensed to practice law in a particular jurisdiction, please specify: \_\_\_\_\_  
\_\_\_\_\_

List chronologically all schools attended since graduating from high school, including your present school, regardless of length of attendance. Include attendance at any law school, whether or not credit was earned, and attendance at any University of Houston System campus. If, after filing this application, you undertake work at another college or law school, you must notify the Graduate Legal Studies office indicating the courses you are taking and the school in which you are enrolled.

College/Institution and Location (City and State)	Dates of Attendance From _____ To _____	Type of Degree	Degree Hours	Earned GPA	Major

You must answer “yes” or “no” to all of the questions 6, 7.a., 7.b., and 8. Many state bars expect a candidate to reveal all criminal or disciplinary charges even if they have been expunged. Failure to disclose an act or event such as the ones described below is a significant omission—and can result in the immediate termination of your candidacy. Failure to provide truthful answers or failure to inform the Office of Admissions of any changes to your answers may result in revocation of admission, disciplinary action by the UH Law Center, or denial of permission to practice law by the state in which you seek admission. Therefore, when in doubt, you should always err on the side of FULL DISCLOSURE. If you answer “yes” to any of the questions, please include a separate sheet explaining the circumstances. For question 7.a., and 7.b., include the final disposition of the incident(s).

6. Are you currently, or have you ever been on:

Scholastic probation     Yes     No

Scholastic suspension     Yes     No

Disciplinary suspension     Yes     No

7.a. Have you ever been convicted of an offense, placed on probation, or granted deferred adjudication in any jurisdiction? (You may exclude minor traffic violations. You must report any offenses involving alcohol or drugs and any offense in which there was an attempt, whether successful or not, to suspend or revoke your driver’s license.)     Yes     No

7.b. Have you, within the last 10 years, been arrested, cited or ticketed for, or charged with any violation of the law? (You may exclude minor traffic violations. You must report any offenses involving alcohol or drugs and any offense in which there was an attempt, whether successful or not, to suspend or revoke your driver’s license.)     Yes     No

8. Has any governmental authority ever confined you because you were found to be dangerous to yourself or others?     Yes     No

9. If you wish to have your disability considered as a factor in the admissions process, provide a description of your disability and an explanation of why it is a factor. Information documenting the disability may be required.

10. Please provide the name, address, and telephone number of the person whom we should contact in case of emergency:

\_\_\_\_\_

Name

\_\_\_\_\_

Address

( \_\_\_\_\_ )

\_\_\_\_\_

Telephone

## RESIDENCY QUESTIONNAIRE

Failure to complete the following residency questionnaire will delay the processing of your application.

1. a. Are you a U.S. citizen?  Yes  No  
b. If not a citizen, provide country of citizenship: \_\_\_\_\_  
c. If not a citizen, provide country of birth: \_\_\_\_\_  
d. If not a citizen, do you hold Permanent Resident Status for the U.S.?  Yes  No  
e. If yes, date permanent resident card issued: \_\_\_\_\_  
Number: \_\_\_\_\_  
*Please attach a copy of your permanent resident card.*  
f. If not a citizen or permanent resident, will you need a student visa?  Yes  No  
If not, what type of visa do you hold? \_\_\_\_\_  
*Please attach a copy of your visa*
2. Are you a Texas resident? (for tuition determination)  Yes  No  
State of Permanent Residence \_\_\_\_\_  
*If no, go to Certification and Oath of Residency on this application.*
3. If you are claiming Texas residency, answer the following
  - a. How long have you resided in Texas? \_\_\_\_ years \_\_\_\_ months
  - b. Name of Texas county: \_\_\_\_\_
- c. Previous state or country of residence: \_\_\_\_\_
- d. If you came here within the past five years, why did you move to Texas?  
 Education  Employment  
 Other \_\_\_\_\_
- e. Are you currently on active military duty assignment in Texas?  Yes  No
- f. Did you join the military as a resident of Texas?  Yes  No

## RESIDENCY

If you have resided and been employed in the state of Texas for 12 months immediately prior to the time of enrollment without being enrolled as a student, you are considered a Texas resident for tuition purposes.

Foreign nationals who hold any temporary visas are considered nonresidents and are required to pay the nonresident/foreign tuition charges. Students accepted as nonresidents retain that status for the duration of their study at the Law Center.

## CERTIFICATION AND OATH OF RESIDENCY

I understand that information submitted herein will be relied upon by university officials to determine my status for admission and residency eligibility. I authorize the university to verify the information I have provided. I certify that I have read and understood this application, and I further certify that the information I have submitted is complete and correct to the best of my knowledge and belief. I agree to communicate promptly any changes in any matters covered herein promptly in writing to the UH Law Center, even if such changes occur after I have enrolled as a student.

I understand that upon the discovery of any inaccurate information contained herein, or omission of information requested herein, the UH Law Center reserves the right to reject my application, to withdraw any offer of acceptance, to cancel enrollment, to refuse to award a degree, to recommend revocation of any degree earned, or to administer appropriate disciplinary action. I agree that, if admitted, I will abide by the rules and regulations of the University of Houston and the University of Houston Law Center as they are now and may be in the future constituted.

Signature

Date

Please retain a copy of your completed application and supporting documents for your records. Mail completed application, application fee(s) and application materials to:

PEGGY FORTNER

Administrative Director, Graduate Legal Studies

University of Houston Law Center

100 Law Center

Houston, Texas 77204-6060

Questions: please email [llm@uh.edu](mailto:llm@uh.edu) or call 713.743.2081.

STATEMENT OF UNDERSTANDING: (Required of applicants with foreign law degrees)  
(available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))

LETTER OF FINANCIAL BACKING: (Required of applicants requesting a Certificate of Eligibility, I-20 form, for F-1 visa)  
(available at [www.law.uh.edu/llm](http://www.law.uh.edu/llm))