

**SAMPLE INSTRUCTIONS FOR**

**Final Exam**

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**YOU MUST RETURN THESE EXAM QUESTIONS AT THE END OF THE EXAM.**

Please write your *exam number* in the blank on the top of this page and on the outside of the plastic bag that you have been provided using a ballpoint pen. Then write and bubble in your *exam* in the “Identification Number” section at the bottom of the General Purpose – Pearson NCS – Answer Sheet that you have been provided using a No. 2 pencil.

If you are handwriting your exam, write your exam number on the cover of each of your bluebooks. Also number the bluebooks to indicate how many in total you turn in and the correct order. For example, if you use four bluebooks, they should be labeled “1 of 4”, “2 of 4”, “3 of 4”, and “4 of 4”. Use **ONE SIDE** of a page only and endeavor to write **LEGIBLY**. Also, remember to leave yourself some space in between answers so that you can come back to an answer if you desire. Please allow enough time to return to the main room within the time allotted for the exam so that you may turn in your exam on time.

If you are using a computer to take the exam, you must use ExamSoft. Treat each section of the exam as one question. For example, the first question in ExamSoft will contain all of your response for Section II, Issue Spotter/Essay. In the end, you should have two questions on your diskette. Write your *exam number* on your diskette.

This exam is open-book and you may use any written materials assigned for this class or prepared by you (either individually or with others). You may not use any materials stored on computer or disk or any electronic materials. You are bound by the Law Center’s Honor Code and must sign the Pledge with your exam number at the end of these instructions.

This exam is ___ pages long, double-sided (i.e., ___ sheets of paper). It consists of ___ pages of instructions, ___ marked blank pages, and ___ pages of questions. There are three sections in the exam. Below is the percentage each section will count towards your final exam grade and the recommended time to spend answering each section.

<table>
<thead>
<tr>
<th>Section Number</th>
<th>Question Type</th>
<th>% of Final Exam Grade</th>
<th>Recommended Time to Spend on Section</th>
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<tr>
<td>I</td>
<td>Multiple Choice</td>
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<td>II</td>
<td>Issue Spotter/Essay</td>
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<td>III</td>
<td>Policy/Essay</td>
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<td>Total</td>
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For Section I, Multiple Choice, choose the best answer to the questions presented. There is only one correct answer for each question. Bubble in the letter representing your answer on the General Purpose – Pearson NCS – Answer Sheet that you have been provided. Answers marked on the exam will not be graded.

For Section II, Issue Spotter/Essay, your job is to analyze the facts in each question. Do not make up facts or law or fight the facts given. If you need more information to resolve a difficult question, state what information you would need and how it would affect your answer. Read carefully. Think before you write. Good organization, clear statement, and avoidance of irrelevancies all count in your favor. Where possible, support your analysis/argument by referring to relevant authorities. You will not be penalized for not remembering case names; if you cannot remember a case name, simply refer to the case by describing its leading facts. Remember, if the question is about a recording act, write what is needed to analyze/answer the question. Do not write everything that you know about the recording act. Stick with the relevant material and leave out “the kitchen sink.”

Though Section III, Policy/Essay, is an opportunity to be creative and possibly use information from other disciplines, it is still appropriate to discuss the doctrines and rules of law covered in class. Your answer should be a blend of various policy arguments and doctrines/rules.

At the end of the exam, you MUST turn in the exam questions, your answer sheet, any scrap paper, and your diskette or bluebooks. Please place all these materials in the plastic bag that you have been provided.

**HONOR CODE.** It is a violation of the Honor Code to use any UNAUTHORIZED aid in connection with this exam; to fail to report any such conduct on the part of any other student that you observe; to retain, copy, or otherwise memorialize any portion of the exam; or to discuss its contents with any student in this class who has not yet taken it. Do not discuss this exam with any students who have not taken this exam. Do not discuss this exam with any student in the class without first asking such student whether he or she has taken the exam. By placing your exam number in the PLEDGE blank below, you are representing that you have or will comply with these requirements. If for any reason you cannot truthfully make that pledge, notify me as soon as possible.

PLEDGE: __________

(Fill in your exam number, not your name.)

**THESE INSTRUCTIONS ARE SUBJECT TO CHANGE. BE SURE TO READ THE ACTUAL INSTRUCTIONS ON THE DAY OF THE EXAM WHEN YOU RECEIVE A COPY AND ASK ANY QUESTIONS THAT YOU HAVE THEN.**