

INNOCENCE INVESTIGATIONS: SYLLABUS SPRING 2015

Professor David R. Dow

e-mail: ddow@central.uh.edu
phone: 713-743-7121
Office: BLB Faculty Suites (Ground floor - across from the Dean's Office)

Professor Cassandra Jeu

e-mail: ccjeu@central.uh.edu
phone: 713-743-8592
Office: TUII 45-A

Please be advised that the Texas Innocence Network office (located at TUII-45) is generally open from 10:00–4:00 Monday–Thursday. *However, unless students have scheduled a specific appointment, we reserve the right to be out of the office at any time on meetings/investigations/etc. and the office lobby may be closed.*

TEXT/SUPPLEMENTAL MATERIALS

Materials will be made available via in class and/or via e-mail.

CLASS/ATTENDANCE

Pursuant to UH Law policy, you must attend at least 11 of the 14 regularly scheduled classes. Class will be held on Thursdays from 4:00 – 6:00 in a classroom TBA. In the highly unlikely event a make-up class is necessary, it will be scheduled in accordance with UHLC policy.

CLASS REQUIREMENTS/GRADING

A total of 120 hours (including class time, meetings, etc.) must be spent on work performed for Innocence Investigations. As part of the required 120 hours, you must attend classes, complete class assignments/case work, submit a timesheet in Excel format, and return all case files. “Billing” takes place in .25 hr increments. *At any point in the semester, if you foresee having difficulty reaching 120 hours, please contact Professor Jeu immediately.* She will work with you on reaching a mutually amenable solution that adheres to university requirements. Failure to complete 120 hours will result in an incomplete or failing grade. In addition, you also must adhere to the end-of-the-semester procedures (found on Page 2 of the syllabus and to be reiterated on the last day of class). ***All class assignments are due by 5 pm on Monday, May 18, 2015.***

Pursuant to the UHLC handbook, the weighted average for this class will be between 2.8–3.2. This weighted average is ordinarily applicable for classes with fewer than ten students and mandatory for classes with ten or more students. Grades will be based on the quality of student work performed during the semester and class participation.

ASSIGNMENTS

Unless otherwise instructed, investigation assignments are due by 4pm two weeks after they are assigned. Unless otherwise instructed, screener files and memos are due by 4pm the week after they are assigned.

If you are assigned to draft a letter or e-mail, you should draft the correspondence and then e-mail it to Professor Jeu at ccjeu@central.uh.edu. She will review, edit, and mail out the correspondence. You will receive an initialed hard copy of the correspondence, which should be placed in the inmate file. The initialed copy will indicate that you successfully completed your assignment on time. Your e-mail will provide proof that you turned in the assignment on time, in the event that the initialed copy of the correspondence is misplaced.

If you are assigned to make a call, you may do so from our offices. You may also use your home phone to make calls. However, unless you are calling courts, law enforcement agencies, or attorneys, we strongly suggest that block your phone number. You must thoroughly document any calls you make in your investigation memo for that specific case.

If you are assigned to scan/make copies of any case materials, you may use the scanner/copier in our offices.

If you are assigned to terminate an investigation file (rather than a screener file), please write a large "T" on the file, complete an investigation memo for the case, and turn in the file at the end of the semester.

If you are absent for a class in which you were to present an investigation file, you will present the file at the next class you attend. At that class, you will pick up any assignments that were passed out during the class you missed, as well as assignments for the class being attended. At the following class, you will catch up on all assigned investigation presentations. If you prefer, you can pick up assignments from a missed class prior to the next class and remain on schedule. If you have any questions regarding this policy, please contact Professor Jeu ASAP to resolve any issues.

To complete Innocence Investigations, students must do the following by 5 pm on Monday, May 18, 2015:

- E-mail Professor Jeu your timesheet in Microsoft Excel format.
- Complete all screener memos/investigation assignments.
- Write an investigation memo for each investigation and place a hard copy in the file.
- Turn in all case files to Professor Jeu.

If you have any questions regarding class assignments, please e-mail Professor Jeu ASAP to resolve any issues.

<i>Class Date</i>	<i>Class Discussion *</i>	<i>Assignment Due</i>
January 22, 2015	<ul style="list-style-type: none"> • Class introduction • Confidentiality / TDCJ forms • Screening innocence claims 	<ul style="list-style-type: none"> • n/a
January 29, 2015	<ul style="list-style-type: none"> • AEDPA • Investigation presentations 	<ul style="list-style-type: none"> • Case assignments TBA
February 5, 2015	<ul style="list-style-type: none"> • State Habeas – drafting & claims • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
February 12, 2015	<ul style="list-style-type: none"> • Clemency • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
February 19, 2015	<ul style="list-style-type: none"> • Physical Evidence • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
February 26, 2015	<ul style="list-style-type: none"> • Chapter 64 • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
March 5, 2015	<ul style="list-style-type: none"> • Appellate Advocacy – Part I • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
March 12, 2015	<ul style="list-style-type: none"> • Appellate advocacy – Part II • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
March 19, 2015	<ul style="list-style-type: none"> • Spring Break 	<ul style="list-style-type: none"> • n/a
March 26, 2015	<ul style="list-style-type: none"> • Criminal Defense law & legal ethics • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
April 2, 2015	<ul style="list-style-type: none"> • Interviews & Affidavits • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
April 9, 2015	<ul style="list-style-type: none"> • Causes of Wrongful Convictions • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
April 16, 2015	<ul style="list-style-type: none"> • Criminal procedure: Arrest to trial • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
April 23, 2015	<ul style="list-style-type: none"> • Capital vs. non-capital trial strategy • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
April 30, 2015	<ul style="list-style-type: none"> • End of semester procedures • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA

* - Class lectures subject to change