

**LAWYERING SKILLS & STRATEGIES**  
**FALL 2014**  
**PROFESSOR MERLE MORRIS**  
**STUDENT SYLLABUS**

**OFFICE HOURS**  
**MON. 1:00-2:30; WED. 9:30-10:30; 1:00-2:00**  
**OFFICE: 15D/SUITE 15 BLB**

**CLASS TIMES**  
**A1 TUE:9:00-10:30; THURS:10:30-12:00**  
**B2 TUE:2:30-4:00; THURS: 9:00-10:30**

Lecture	Topic	Class Preparation	Assignment(s) Due
Class 1A August 26	Introduction to the U.S. Legal System	Read Packet Tabs 1–3.	
Class 1B August 28	Legal Problem Solving: Reading and Analyzing the Law	Read <i>Clary</i> 19–30; Packet Tabs 4&5.	
Class 2A Sept. 2	Introduction to Legal Analysis (CREAC); Introduction to Citation; Synthesis	Read <i>Clary</i> 1–10, 81–95. Review Packet Tab 5. Skim Packet Tabs 7&8. Bring <i>Bluebook</i> to class.	
Class 2B Sept. 4	Synthesis: Deriving the Rule	Read <i>Clary</i> 31–46; Packet Tab 9-Synthesis.	
Class 3A Sept. 9	Synthesis; Citation—Case Names	Read <i>Clary</i> 47–69.	<b>ICW Exercise 1</b>
Classes 3B Sept. 11  Class 3C Sept. 11	Explaining the Rule; Applying Law to Facts; Client Interview; Writing Skills Boot Camp <i>A1 &amp; B2 will meet together 9:00-11:45.</i>	Read <i>Clary</i> 97–102; Packet Tab 10-Client Interview.	<b>AAA Writing Exercise</b>
Class 4A Sept. 16	Client Interview; Citation—Reporters	Prepare for Client Interview. Review Packet Tab 10-Client Interview.	<b>ICW Exercise 2</b>
Class 4B Sept. 18	Client Letter Agreement & Ethics; Citation—Court and Date	Read Packet Tab 6; Review Packet Tab 10-Client Letter Agreement.	<b>ICW Exercise 3</b>
Class 5A Sept. 23	Applying Law to Facts	Read Packet Tab 9-Rule Based Reasoning.	<b>Client Letter Agreement</b>
Class 5B Sept. 25	Researching Legal Precedent	Read Packet Tab 11.	<b>ICW Exercise 4</b>
Class 6A Sept. 30	Editing; Researching Legal Precedent-Electronic Research	Read <i>Clary</i> 143–51; Packet Tab 12. Introduction to Lexis	<b>Capacity Writing Exercise</b>
Class 6B Oct. 2	Researching Legal Precedent <i>A1&amp;B2 will meet together 10:30-11:45 for Bloomberg training.</i>	<i>*Oct. 6-8: Lexis out of class training.</i>	<b>Capacity Writing Exercise Rewrites</b>

Class 7A Oct. 7	The Predictive Memorandum: Questions Presented, Brief Answers, & Statement of Facts  <b><i>*Oct. 6-8 Lexis out-of-class training</i></b>	Read <i>Clary</i> 11–17, 151– 55; Packet Tab 13.  <b><i>*Review Kroger exercise for Lexis out-of-class training.</i></b>	<b>ICW Exercise 5 Research Exercises</b>
Class 7B Oct. 9	Research and Case Analysis; Legal Style & Usage	Read <i>Clary</i> 135–41. Skim <i>Clary</i> 101-134.	
Class 8A Oct. 14	Mini-Citation Exam		
Class 8B Oct. 16	Electronic Research <b>Lexis &amp; Westlaw in class training.</b>	Review Attractive Nuisance exercise.	
Class 9A Oct.21	Researching the Predictive Memo	Read Packet Tab 11; <i>Clary</i> 143-172	<b>Public Recognition Writing Exercise</b>
Class 9B Oct. 23	Ethical Considerations in Writing the Predictive Memo	Read <i>Clary</i> 97-101; Packet Tab 6-Ethics.	<b>ICW Exercises 6 &amp; 7 Question Presented/Brief Answer Writing Exercise</b>
Class 10A Oct. 28	Professionalism/Ethics and Email Communication; Legal Style and Usage	Review <i>Clary</i> 135-41; Packet Tab 6-Ethics.	<b>ICW Exercises 8 &amp; 16</b>
Class 10B Oct. 30	Large-Scale Organization	Review Packet Tabs 5; 7.	
Class 11A Nov. 4	Organizational Schemes in Legal Analysis	Review Packet Tabs 5 & 9.	<b>Email assignment due in class</b>
Class 11B Nov. 6	Statutory Analysis/Research	Read <i>Clary</i> 71-79.	<b>List of Sources</b>
Class 12A Nov. 11	Citation Review	Review ICW exercises. Bring <i>Bluebook</i> to class.	
Class 12B Nov. 13			<b>Final Exam</b>
Classes 13A & 13B Nov. 18–20	Memo Conferences with senior partner—no class this week.	Review Packet Tabs 12 & 13.	
Nov. 24	No LSS class this week.		<b>Final Memo due Monday, 11/24 at 10:00 a.m.</b>
Dec. 6			

\*Submit printed copy of ICW Exercises on the due date.

\*\*You will be required to attend electronic research training sessions outside of class—times TBA.

\*\*\*Syllabus may be modified as needed to achieve course objectives.